

An invitation to apply

Superintendent of Schools

Acton Public Schools
Acton-Boxborough Regional Schools



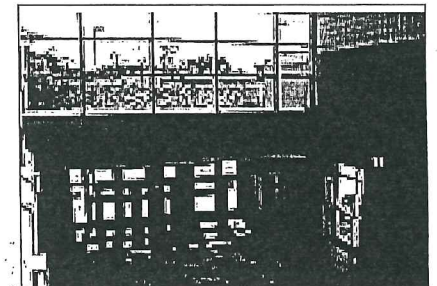
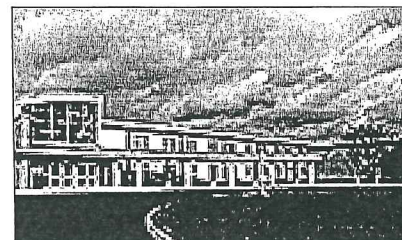
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The Acton Public and Acton-Boxborough Regional School Committees seek an experienced leader who will champion the districts' vision for academic excellence, a professional who will promote creative approaches to deal with challenges, and a leader who will collaborate and communicate with all stakeholders. The Superintendent works with a single central office administration to oversee two school districts that serve the Acton and Boxborough communities, with 5,600 students and a combined budget of \$60 million.

QUALITIES & QUALIFICATIONS

The school committees seek a dynamic, energetic individual to assume the leadership of the districts. The following qualities & qualifications are required:

- Certified or ability to become certified as a Superintendent of Schools in Massachusetts
- Master's Degree required; advanced degree preferred
- Teaching and/or administrative experience in an educational setting preferred
- Experienced in managing finances and accountability systems
- Strong community outreach and communication skills
- Demonstrates an inclusive management style which offers access to staff and community



THE COMMUNITIES

Acton (population 21,000) and Boxborough (population 5,100) are suburban communities located about 25 miles northwest of Boston. They retain traditional New England character while providing convenient access to all the resources of the greater Boston area.

THE SCHOOL DISTRICTS

THE ACTON PUBLIC SCHOOL DISTRICT

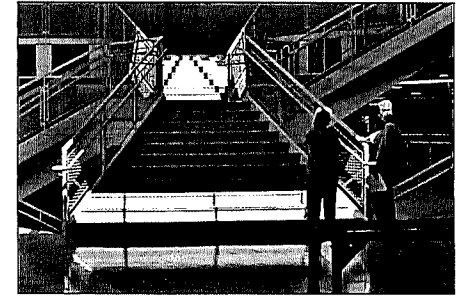
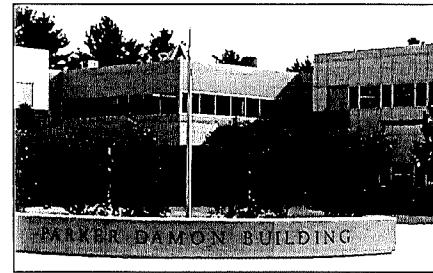
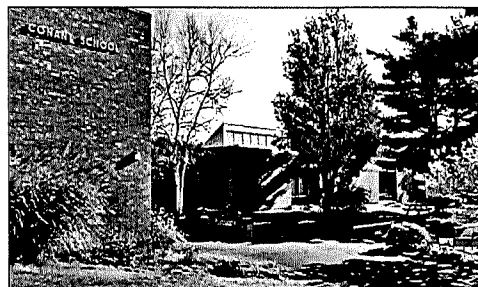
The Acton Public School District has five elementary schools with an open enrollment policy that allows parents to choose the best placement for their child based on each school's unique educational philosophy.

- Student enrollment 2008-2009 – 2,559
- FY09 Budget – \$24,974,318
- Each school offers grades K-6 – Conant, Douglas, Gates, McCarthy-Towne, Merriam
- School committee – 6 from Acton

THE ACTON-BOXBOROUGH REGIONAL SCHOOL DISTRICT

The Acton-Boxborough Regional School District serves 3,000 students (grades 7-12) from Acton Public Schools' five elementary schools and Boxborough Public School's Blanchard Elementary School. The district has consistently excelled in academics, the performing and visual arts, and athletics.

- RJ Grey Jr. High (grades 7-8 organized in teams) enrollment 2008-2009 – 1,003
- AB Regional High School (grades 9-12) enrollment 2008-2009 – 1,959
- FY09 Budget – \$36,661,413
- School committee – 6 from Acton, 3 from Boxborough



COMPENSATION

The Acton Public and Acton-Boxborough Regional School Committees will negotiate a competitive compensation and benefits agreement with the successful candidate in the range of \$165,000 - \$180,000.

KEY RESPONSIBILITIES

- Work collaboratively to establish positive environments and methodologies which promote learning for all students and staff
- Maintain and nurture a cooperative and productive working relationship with the school committees, staff, students, parents, and town governments in both communities
- Collaborate with key stakeholders to develop and explain budgets
- Ensure strong fiscal accountability through strategic planning, implementation, and oversight
- Lead the districts to achieve continued educational excellence into the future and strategically address future needs

APPLICATION PROCESS

For application forms and further information please contact

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Completed applications and information must be received at this location or faxed on or before **January 9, 2009** by 5:00 p.m. EST.

The appointment will be made on or about **March 2009** with an anticipated starting date of **July 2009**.

TIMELINE 2009

January 9	Deadline for submitting applications
January 14	Semifinalists selected
January 21-January 27	Semifinalists interviewed
February 5	Finalists selected
Feb/March	Finalist interviews/site visits
March	Appointment made
July	Starting date



DISTRICT HIGHLIGHTS

- Faculty, students, parents, and community members are committed to quality education
- Building program is substantially complete, with newly renovated high school, junior high, and elementary building housing two schools
- 100% of faculty “highly qualified” per NCLB
- Average SAT scores for last three years 1,843 (300 points above national average)
- Focus on community service initiatives for all students K-12
- 95 percent of high school graduates attend four-year colleges
- Broad range of athletic program includes state championship teams in three girls’ sports last year
- Numerous extracurricular activities including Academic Decathlon team (which has won 16 state titles), Speech and Debate team, and service clubs
- Drama program has captured multiple state and national nominations and awards
- Art program K-12 has won numerous Scholastic Art Awards
- Performance on MCAS tests at all grade levels has been consistently top ten statewide; professional development and extra attention focused on areas for improvement